

NORTH ARLINGTON BD OF ED-00303600 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review	ROOSEVELT	317	03/26/2020	CAP Accepted
Corrective Action History	CAP Accepted Erlisa Levin 03/20/2020 11:23 AM	CAP Accepted			
	CAP Submitted SUSAN FLECKENSTEIN 03/13/2020 07:02 PM	ID cards were printed on 2/19/20 and distributed to all elementary schools on 2/20/20. Cashiers were re-trained on the need to not greet any students by name.			
	Flagged Erlisa Levin 03/11/2020 08:15 AM	<p>SFAs are required to protect the identity of students receiving free or reduced meal benefits when lunches are served. Meal cards, tickets, rosters, etc. used to obtain reimbursable meal counts cannot be coded or colored in a manner that would overtly identify free or reduced eligible students. For POS systems, steps must be taken to assure that computer screens cannot be viewed by other students or the information should be masked or coded so that student eligibility information is not easily identified. SFAs must also make reasonable efforts to publicize and encourage use of prepayment options by students. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>During lunch, the SFA must use the same medium of exchange (e.g. tickets, roster, ID card or PIN# number, etc.) for all eligibility categories. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Please implement a system that the students can be identified and pass through the line quickly. there is a PIN pad there, or cards should have their ID#s</p>			
Certification and Benefit Issuance	Certification and Benefit Issuance		126	03/26/2020	CAP Accepted
Corrective Action History	CAP Accepted Erlisa Levin 03/20/2020 11:23 AM	CAP Accepted			
	CAP Submitted Samantha Dembowski 03/11/2020 12:19 PM	We will prepare a letter to the households informing them of the error in their application and include an application if they would like to fill one out. Offer a ten day grace period and make a final determination after that time.			
	Flagged Erlisa Levin 03/06/2020 09:31 AM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors. *****The number of Certification and Benefit Errors are greater or equal to 10%, therefore an Independent Review of applications must be completed for next school year. More details will be provided later in the school year regarding the process and expectations for the Independent Review.			
Offer vs Serve - Day of Review	Offer vs Serve - Day of Review	ROOSEVELT	500	03/26/2020	CAP Removed

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Corrective Action History	CAP Removed Erlisa Levin 03/11/2020 08:15 AM	CAP Removed			
	Flagged Erlisa Levin 03/10/2020 12:01 PM	<p>At lunch, under offer versus serve, all 5 required meal components must be offered to students in minimum required quantities. Students must take a minimum of 3 food components in the required portion size. One component selected must be at least ½ cup fruit and/or vegetable. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Please have the students learn their pins to expiate the process</p>			